

# THE SCHOOL CHANNEL TV District Bulletin Board

## Channel 19

To post notices on THE SCHOOL CHANNEL's bulletin board, please fill out this form and send it to Jacqueline Wong at the Administration Building, **at least FOUR DAYS** prior to broadcast. Below, under **Air Date**, please indicate the first date you would like the announcement to air.

NAME \_\_\_\_\_ DATE \_\_\_\_\_

BUILDING \_\_\_\_\_ PHONE \_\_\_\_\_

Email \_\_\_\_\_

APPLICANT'S SIGNATURE \_\_\_\_\_ AIR DATE \_\_\_\_\_

ADMINISTRATOR'S SIGNATURE \_\_\_\_\_

The School Channel Form is also available online at [www.rvcschools.org](http://www.rvcschools.org). Click The School Channel link, then click on the **CONTACT FORM**.

Please **PRINT** the announcement on the lines below. Be sure to include the **TIME** and **PLACE** for each event, and any contact phone number. Each announcement can be as short and concise as possible. The shorter the announcement, the **BOLDER** the letters can be.

---

**OFFICE USE ONLY**

DISTRICT CLERK APPROVAL \_\_\_\_\_ DATE \_\_\_\_\_